

- I. 18:00 p.m. – Meeting called to order
Chapter Board Members present: Joan, Brian, Janet, Jessica, Emma, Chrissy, Terri, Leslie, Jennie
AEP Members present: Leann, Eric
- II. Welcome and Introductions: All board members introduce themselves to the Board and exchange business cards. Brian briefly highlights the position summaries in the Chapter By-laws. A discussion ensues regarding the effectiveness of email communication and all agree it is positive. Leann notes that the order of succession is not present in the Chapter By-laws.
- III. Approval of Minutes from 09/26/07:
Motion – Approve minutes and pay Marc \$350 contingent on making the RSVP system secure and with password access for Board Members only to protect privacy of attendees.
Vote – Approved
- IV. Chapter Director Report: Joan says that dues are increasing from \$120 to \$140 for non-student members. This will fund more programs. Joan also discusses the possibility of the chapter offering AICP credit for its workshops/programs. The cost is \$95 per year and \$50 per unit, and one unit is one hour. Leann suggests that the Board try it for a year and assess its benefits after that. Joan will bring more information to the next meeting.
- V. State Conference Update: The NAEP/AEP 2008 conference will host 500 people. The 2009 AEP State conference will be in San Francisco. Steve Noack is negotiating with the Hyatt, Marriot, and Hilton. A Conference Committee meeting is scheduled for the week of the 24th. No more than two Chapter Board Members shall serve on the committee.
Joan brings up a discussion related to finances of the Board.
Motion – Give \$150 gift certificate to Bay Wolf Restaurant to Dennis Brown for cleaning up financial matters for the Board
Vote – Approved
- VI. Programs: Brian will resend the template for programs to Emma and Leslie.
 - a. Review of 2007 programs – Leann notes that the Board needs to have more focus on the South Bay. Brian notes that programs don't need to necessarily be CEQA/NEPA based. Leann encourages new members to have fun and not get overwhelmed with AEP responsibilities.
 - b. 2007 CEQA Case Law Update – Janet will take care of the catering invoice.
 - c. 2008 CEQA Advanced Workshop in Oakland – It will be on May 5th.
 - d. March Programs on SB 18 - This will be about tribal consultations and general plan amendments.

- e. North Bay 2008 AEP CEQA Advanced Workshop in Petaluma – This will be on May 8th.
- VII.** Social Events: Jennie thinks the bike ride and paella lunch in Sonoma was fun and should be repeated for a 2nd annual. Emma likes the idea of a beach barbeque in July. Jennie is interested in the historical walk in Benicia for the spring and possibly kayaking in Tamalas Bay with a picnic lunch. Brian suggests Green Drinks on Tammy's behalf. It is a networking opportunity for environmental professionals held at organic wineries or breweries.
Motion – Chapter will host a Green Drinks event in San Francisco on March 5?
Vote – Approved
- VIII.** Goals/Objectives 2008: Social programs, programs, newsletter. Need to focus on South Alameda County and South Bay.
- IX.** Treasurers Report: Janet can write and sign checks. The checking account needs to maintain a minimum balance. Budgets may be created for programs.
- X.** Logo Discussion: Brian will ask Tammy to continue this. Any suggestions shall be emailed to Tammy.
- XI.** Scholarship Committee Discussion: Leann will chair this. Jessica and Terri will be on the Committee. Leann will get information from other chapters. Eric may be interested in helping on the Committee.
- XII.** Legislative Report:
Motion – Brian, Terri, and Jenny will form the Legislative Committee.
Vote – Approved
- XIII.** Actions/Next Board Meeting: Brian will e-mail Tammy about Green Drinks and the logo. Leann will take care of the scholarship items. Chrissy will email to schedule the next Board Meeting.