

- I. 19:30 Meeting called to order
Present: Leann, Brian, Marc, Anthony, Jessica, Jennie, Terri, Ed, Joan
- II. Minutes from 06/06/07 and 8/15/07; all concur
- III. Logo Discussion: Leann will contact Tammy and her graphics person to get the status. Possibly use Marc's contact at Cal Poly to create logo. Hope to have logo finalized by end of the year for AEP awards. Plan to make a decision on this issue via email.
- IV. Scholarship Discussion: Leann is interested in being on a committee and Terri is interested in being a member. Jessica forwarded the application procedure to Leann. Marc will forward contact information for Superior Chapter Scholarship Committee Board member. Possibly advertise in next AEP newsletter.
- V.
 - a. Holiday Party: Partnering with APA is a possibility. It is expensive, AEP wasn't involved in the planning, and planning is already complete. Brian proposes something more social and relaxed. Jennie is interested in a North Bay holiday party and Ed proposes a mass email to North Bay members to gauge the interest. Brian proposes consideration of alternate times for the party. East Bay party in addition to potential North Bay party – Jupiter's for location?
 - b. North Bay Social Events Update: Jennie is considering Tamales kayaking trip, but wants feedback about timing and budget situation. Joan proposes that AEP subsidize a portion of the cost. There are different options (cost varies) based on type of kayak and guide situation. Benicia historical walk (Oct/Nov) proposed – Jennie/Leann will look into.
 - c. San Francisco/East Bay Social Events Update: See above.
- VI. PSEP
 - a. North Bay Program: Currently looking for a location.
 - b. South Bay Update: Original Team Lead is no longer available. Joan suggests alternative companies. Planning meeting to be held in next 4-5 months. Brian requests the letter that was sent out to quadrants.
 - East Bay Update: Andy is organizing planning dinner on October 3rd but there is currently a low attendance.
 - West Bay Update: Emma Jack proposes two programs. In May there would be an update about climate change legislation. In the winter, there would be a program for junior-level environmental professionals for networking. Emma and Ed request feedback on her proposal. Leann wants it to be practical. Ed says that 2 people are ideal.
 - c. Draft Sponsorship Doc: Ed has not prepared it.
 - d. Corporate Sponsorship Doc: Brian requests that we review what he has passed out and reach consensus via email. Sponsors are relevant, appropriate, and balanced. Board needs to provide feedback on sponsorship proposals.

- e. Additional Topics: Ed will be devoting most of his time to work until the end of the year and will be unable to spend as much time on AEP. Leann is considering a weekend historical walking tour of Benicia in October, possibly on Saturday.
- VII. President's Update: Leann will not be running for President next year, but hopes to still take part in a committee.
- VIII. a. 2009 Conference/Conference Update: Six people showed up to Conference planning committee. Joan is still in need of a Conference Chair and Programs Committee. Locations are problematic due to size of the Conference. Joan has presented some budget information for 2007 Conference and AEP 2008 Budget Committee Meeting.
- b. Upcoming Board Elections: Nominations for positions will be published in newsletter and on website. Ballots will be electronic. Brian is interested in the President position.
- c. State Executive Board Elections: This is a bigger picture position. Most current officers are from Southern California so look out for nominations.
- IX. Website Discussion: State website should link directly to this chapter's website. Board should send Marc feedback on website (link to be provided). Marc's handout has details about new website. Regarding webhosting, Marc has a webhosting company in mind that would cost \$50 per year. Ed wants to make sure that AEP has ownership. Currently, state webhosting is free. Independence will create more flexibility with program registrations. Ed only wants State and Chapter events on SF AEP Calendar of Events. Possibility of including a related events calendar. Leann has suggested a web subcommittee. Brian's objective is to convert newsletter to html format included in body of email. Sponsors on website are misleading. Need to indicate that sponsors are different than advertisers. Ed would like a banner on all webpages for logos. Marc will adjust website to make it clear. Ed would like to explore different methods of payment. Marc has an example of an RSVP system that will send email to coordinator or to a file accessible via web or database. Ed will work with Marc individually. Ed suggests adding outlook link to our calendar and program list. Marc suggests having it only on the events.
- VOTE: Move website to independent webhosting. CONSENSUS: Approved.
- VOTE: sfbayaep.org as the domain name. CONSENSUS: Approved.
- VOTE: Maintain one page of SF Bay Area Chapter events with State events and a second link with other events of interest for environmental professional.
CONSENSUS: Approved.
- X. a. Leg Rep Update: Jennie and Terri have been helping with the legislative rep update.
- b. Newsletter Update: Floating date is 3rd week of October.

c. UCB Presentation: Anthony proposes a program at UCB to introduce students to environmental professional field. He envisions it as an informal situation for students to chat with professionals. Ed wants independent recruiters to fill the gap between the market (professional arena) and supply (university) so that students can use this information to tailor their classes for the job they desire. Leann desires a presentation of various professions and how they got there. Ed sees it more as a combination of recruiters and professionals telling students what they look for and what opportunities are available. Brian is thinking of a symposium for a panel of people, exhibitors, food, poster session for students, etc. similar to one at Berkeley. Anthony will be in Africa from January to June 2008. Ed proposes an early December date. Anthony will take care of logistics and Board will track down presenters. Anthony proposes late afternoons on Tuesdays and Thursdays and will report back to Ed on progress at next Board meeting.

d. Membership Update: Nothing at this time.

XI. Next Meeting: 1st or 2nd week of November.